



# CITY OF BUNBURY SURF LIFE SAVING CLUB INC

Postal: PO Box 81, Bunbury, W.A. 6231 Phone: 08 9721 3633 ABN: 49 959 694 957

Email: [surfclub@bunburyslsc.com.au](mailto:surfclub@bunburyslsc.com.au) Website: [www.bunburyslsc.com.au](http://www.bunburyslsc.com.au)

**MAKING YOUR LIFE ON THE BEACH SAFER THIS SUMMER**

16/05/2024

## ANNUAL GENERAL MEETING 2024

Dear Members,

Please be advised that the Annual General Meeting (AGM) for the City of Bunbury SLSC (Inc) will be held as follows:

**DATE: Friday, 21<sup>st</sup> of June 2024**  
**TIME: 6.00pm**  
**VENUE: City of Bunbury SLSC Club, Ocean Drive, Bunbury, WA, 6230**

Our Club Constitution is the Constitution under which we are governed, and provides a time line of nomination that must be adhered to and is available for your information along with related Policies on our Club website <https://www.bunburyslsc.com.au/documents/> (scroll down to AGM Documents).

In order to continue to build upon the Club's successful operations, I ask you to please consider the following:

### 1. **NOMINATIONS FOR DIRECTORS TO THE BOARD OF MANAGEMENT**

As specified under clauses 18.1 & 18.2, written nominations are now being called for the following positions on the City of Bunbury SLSC BOM:

President	Director of Administration
Director of Education	Director of Finance
Director of House	Director of Life Saving
Director of Marketing & Sponsorship	Director of Social Activities
Director of Surf Sports	Director of Youth

Details of the necessary qualifications and job descriptions for each position are available under Policy number 1.1 Governance Policy (4) on the club website.

All nominations must be made in writing, signed by two Members, and accompanied by the written consent of the nominee on the approved nomination form which can be found here: [2024 Nomination Form](#)

Nominations are to be submitted to the Returning Officer Emily Bingham on or before the close of business **Monday, 1<sup>st</sup> of June 2024** which is in accordance with clause 18.2 (d).



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## 2. NOTICES OF MOTION

As specified in the Constitution under clause 14.5 members are entitled to submit notices of motion for inclusion as special business at the Annual General Meeting.

Please submit notice/s of motion in writing to the Returning Officer Emily Bingham **on or before Monday 1<sup>st</sup> of June 2024.** Please address your Notices of Motion no later than the due date to:

City of Bunbury SLSC

Director of Administration

PO Box 81, Bunbury 6231

[surfclub@bunburyslsc.com.au](mailto:surfclub@bunburyslsc.com.au)

or

Subject: Notice of Motion

Special business is all business that is transacted at the AGM with the exception of those matters set down in clause 14.4 (a) of the Constitution.

To ensure eligible members are able to vote on the resolutions at the AGM, if you do not attend in person, please be reminded to return a proxy form to register your appointment of authority for proxy voting as early as possible prior to the meeting.

You will receive, at least 14 days prior to the AGM, the official Notice of AGM, the 2024 AGM Agenda and a link to the blank forms of authority for proxy votes.

No other business other than that stated on such Notice and Agenda will be transacted at the AGM.

Please don't hesitate to contact the club or myself if you require further information.

Yours sincerely,

Denise Duncan

**President**

**CITY OF BUNBURY SURF LIFE SAVING CLUB**